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Approved For Release 2000/08/27 : CIA-RDP76-00183R000300110147-9

DIARY NOTES

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DD/S

20 October 1961

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1. [REDACTED] buzzed to request that we caution our telephone operators that Mr. McCone now has a phone in his home which runs off our Agency switchboard and that if he should call and ask for the home telephone number of any of our people they should comply with his request. (I have asked Jim Garrison and [REDACTED] to take care of this.)

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2. I talked with Emmett Echols and Larry Houston about the relationship between their two offices and want to arrange to get together and have a hoe down with them in the early part of next week. In addition to the general situation, which is not too good, I want to come to some understanding about the [REDACTED] program, specifically.

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3. [REDACTED] reported to me that the temperature control in the USIB Conference Room was most unsatisfactory yesterday and that the Director had complained about it. I checked with [REDACTED] and found that the contractor had shut the entire cooling system off because he was working on some valves. This situation should be corrected in the future.

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4. [REDACTED] also talked to me about the great problem of how to supply coffee for the people attending the USIB Meetings at the new building. Apparently, Austin [REDACTED] had declined to do so and the Security boys out there had gone to GSI and bought \$5 or \$6 worth of coffee, etc. I contacted Austin and told him that I expected him to take care of the coffee situation from now on and that I didn't want to hear anything more about it. He assured me that he would do so.

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5. Emmett Echols telephoned to inquire whether or not he should seek nominations for the various awards which are now coming up. He wondered about this in view of the fact that we were now being admonished not to seek publicity. I told him <sup>that</sup> by all means ~~that~~ he should go ahead and that our shyness did not extend to this depth.

6. The Director had his Deputies' Meeting at five o'clock today.

a. He canceled the awards ceremony after a rather lengthy discussion.

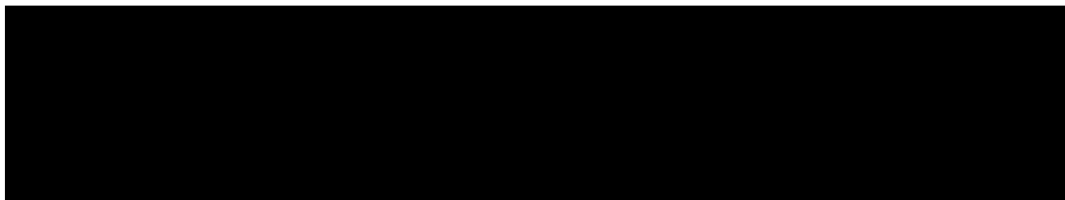
b. We had a rather lengthy discussion about the request from the Bureau of the Budget to reduce our Fiscal Year 1963 Budget estimate. We did not arrive at any firm conclusion as to how we were to go about this but <sup>the</sup> ~~that~~ Director did say that we would go through with this exercise.

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We will have to get together with the Deputies and come up with something without any further guidance from the Director. Also in this connection, we discussed the request from the Bureau of the Budget that we consider reducing our personnel strength from 10 to 20 per cent. The Director indicated that he wanted to find out what ten other big agencies have done during the past several years--since 1956. Although I don't see any point in this exercise since, regardless of the statistics which we obtain, we have no way of knowing what their workload has been, however, the Director instructed me to go ahead and get the statistics anyway. I think that we can build a good story of our own based on our own workload and it was the strong feeling of everyone there that the Director should fight this personnel cut to the end.

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25X1A9a 7. [REDACTED], who has been down to [REDACTED] on a special job for DPD, was in to tell me that he had had a most satisfactory tour and thought that he had done a good job; he is now working in the Military Personnel Division for [REDACTED]. He was very anxious to be kept in mind for other administrative-type jobs.

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